

TONBRIDGE AND MALLING BOROUGH COUNCIL

LOCAL ENVIRONMENTAL MANAGEMENT ADVISORY BOARD

Tuesday, 26th November, 2013

Present: Cllr M O Davis (Chairman), Cllr S M King (Vice-Chairman), Cllr Ms V M C Branson, Cllr C Brown, Cllr F R D Chartres, Cllr R W Dalton, Cllr Mrs E M Holland, Cllr Mrs F A Kemp, Cllr Miss A Moloney, Cllr Mrs A S Oakley and Cllr D J Trice.

Councillors Mrs Anderson, Balcombe, Baldock, Coffin, N Heslop, Luker, Mrs Murray and Rhodes were also present pursuant to Council Procedure Rule No 15.21.

Apologies for absence were received from Councillors Ms Atkinson and Edmondston-Low.

PART 1 - PUBLIC

**LEM
13/049 DECLARATIONS OF INTEREST**

There were no declarations of interest made in accordance with the Code of Conduct.

**LEM
13/050 MINUTES**

RESOLVED: That the notes of the meeting of the Local Environmental Management Advisory Board held on 3 September 2013 be approved as a correct record and signed by the Chairman.

**LEM
13/051 COMMUNITY PAYBACK - AN OVERVIEW OF THE SERVICE BY
ALISON MAJUGWANA, KENT PROBATION SERVICE**

Alison Majugwana and Gemma Brown of the Kent Probation Service gave a joint presentation on the services provided to the local community by offenders through Community Payback.

MATTERS FOR RECOMMENDATION TO THE CABINET

**LEM
13/052 REVIEW OF ENVIRONMENTAL HEALTH SERVICES FEES AND
CHARGES**

The joint report of the Director of Street Scene and Leisure, the Director of Planning, Housing and Environmental Health, the Director of Finance and Transformation and the Cabinet Member for Environmental Services set out details of the proposed fees and charges for the provision of services in respect of food certificates,

stray dog redemption fees, Private Water Supplies, household bulky refuse collection, pest control and contaminated land monitoring.

RECOMMENDED: That the scale of charges for condemned food certificates, exported food certificates, contaminated land monitoring, sampling private water supplies, stray dog redemption fees and household bulky refuse collection, as detailed in the report, be approved with effect from 1 April 2014.

***Referred to Cabinet**

**LEM
13/053**

**NEW ARRANGEMENTS FOR THE SALE OF GLASS AND CANS
COLLECTED AT RECYCLING BRING SITES**

Decision Notice D130139MEM

The report of the Director of Street Scene and Leisure gave details of the new arrangements for the outletting and sale of glass and cans collected from the Council's recycling bring sites.

RECOMMENDED: That the action taken to ensure the ongoing outletting of glass and cans collected at the Council's bring sites by putting in place a service agreement with Kier Services Ltd, as set out in the report, be endorsed.

**LEM
13/054**

**CONTROL OF EMISSIONS FROM INDUSTRY - ANNUAL REPORT
2012/13**

Decision Notice D130140MEM

The report of the Director of Planning, Housing and Environmental Health summarised the work undertaken by officers in the Environmental Protection Team to ensure that premises to which the Environmental Permitting Regulations apply were complying with the legislation.

RECOMMENDED: That the performance relating to Environmental Permitting activities be endorsed.

**LEM
13/055**

TONBRIDGE ODOUR UPDATE

Decision Notice D130141MEM

The report of the Director of Planning, Housing and Environmental Health provided an update on the continuing issue of odours in Tonbridge.

RECOMMENDED: That

(1) the investigation and actions initiated by officers in their ongoing investigations in endeavouring to address and ultimately resolve the odour complaints in Tonbridge be endorsed;

- (2) the establishment of a multi-agency liaison group be endorsed; and
- (3) a firm timetable of works relating to the improvements to the company's odour abatement equipment be agreed between Drytec and officers.

MATTERS SUBMITTED FOR INFORMATION

**LEM
13/056**

ENVIRONMENTAL PROTECTION TEAM UPDATE

The report of the Director of Planning, Housing and Environmental Health provided an update on a range of environmental protection issues.

**LEM
13/057**

STREET SCENE ACTION PLANS 2013/14 - UPDATE

The report of the Director of Street Scene and Leisure provided details of progress with a range of 'street scene' initiatives scheduled for implementation in 2013/14.

**LEM
13/058**

WASTE SERVICES UPDATE

The report provided an update on a number of Waste and Street Scene Service initiatives.

**LEM
13/059**

FLY-TIPPING - THE NATIONAL AND LOCAL POSITION

The report provided details of current trends in respect of fly-tipping from both a national and local perspective.

**LEM
13/060**

DEPARTMENT FOR ENVIRONMENT, FOOD AND RURAL AFFAIRS ADVICE ON THE CO-MINGLING OF RECYCLING MATERIALS

The report set out details of advice received from the Department for Environment, Food and Rural Affairs (DEFRA) regarding compliance on the co-mingling of recycling materials at the time of collection.

**LEM
13/061**

EXTERNAL CONSULTATIONS

Members noted the consultation documents responded to since the last meeting of the Advisory Board.

**LEM
13/062**

SERVICE OF STATUTORY NOTICES

The report outlined the statutory notices served since the last meeting of the Advisory Board.

**LEM
13/063**

PROSECUTIONS

The report of the Director of Central Services and Monitoring Officer gave details of prosecutions undertaken in respect of a littering offence and for the transportation of waste.

MATTERS FOR CONSIDERATION IN PRIVATE

**LEM
13/064**

EXCLUSION OF PRESS AND PUBLIC

The Chairman moved, it was seconded and

RESOLVED: That as public discussion would disclose exempt information, the following matter be considered in private.

PART 2 - PRIVATE

MATTERS FOR RECOMMENDATION TO THE CABINET

**LEM
13/065**

PLASTIC BOTTLE COLLECTIONS - TENDER RESULTS (Reason: LGA 1972 Sch 12a Paragraph 3 - Financial or business affairs of any particular person)

Decision Notice D130142MEM

The report of the Director of Street Scene and Leisure gave details of the result of the tendering process associated with the provision and servicing of Plastic Bottle Recycling Banks at the Council's recycling bring sites.

RECOMMENDED: That the contract for the plastic bottle recycling collection service be awarded to Countrystyle Recycling Limited.

The meeting ended at 2107 hours

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Environmental Services**

Decision No: D130139MEM

Date: 26th November 2013

Decision(s) and Reason(s)

New Arrangements for the Sale of Glass and Cans Collected at Recycling Bring Sites

**(Report of Director of Street Scene and Leisure)
(Annex 1)**

The report gave details of new arrangements for the outletting and sale of glass and cans collected from the Council's recycling bring sites.

Following consideration by the Local Environmental Management Advisory Board, the Cabinet Member for Environmental Services resolved that:
The action taken to ensure the ongoing outletting of glass and cans collected at the Council's bring sites by putting in place a service agreement with Kier Services Ltd, as set out in the report, be endorsed.

Reasons: As set out in the report submitted to the Local Environmental Management Advisory Board of 26 November 2013.

Signed Cabinet Member for O Baldock
Environmental Services:

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 29 November 2013

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Environmental Services**

Decision No: D130140MEM

Date: 26th November 2013

Decision(s) and Reason(s)

Control of Emissions from Industry - Annual Report 2012/13

**(Report of Director of Planning, Housing and Environmental Health)
(Annex 1)**

The report summarised the work undertaken by officers in the Environmental Protection Team to ensure that premises to which the Environmental Permitting Regulations apply were complying with the legislation.

Following consideration by the Local Environmental Management Advisory Board, the Cabinet Member for Environmental Services resolved that:
The performance relating to Environmental Permitting activities be endorsed.

Reasons: As set out in the report submitted to the Local Environmental Management Advisory Board of 26 November 2013.

Signed Cabinet Member for O Baldock
Environmental Services:

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

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TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Environmental Services**

Decision No: D130141MEM

Date: 26th November 2013

Decision(s) and Reason(s)

Tonbridge Odour Update

**(Report of Director of Planning, Housing and Environmental Health)
(Annex 1)**

**The report provided an update on the continuing issue of odours in
Tonbridge.**

Following consideration by the Local Environmental Management
Advisory Board, the Cabinet Member for Environmental Services
resolved that:

- 1) the investigation and actions initiated by officers in their ongoing
investigations in endeavouring to address and ultimately resolve the
odour complaints in Tonbridge be endorsed;
- 2) the establishment of a multi-agency liaison group be endorsed; and
- 3) a firm timetable of works relating to the improvements to the
company's odour abatement equipment be agreed between Drytec and
officers.

Reasons: As set out in the report submitted to the Local Environmental
Management Advisory Board of 26 November 2013.

Signed Cabinet Member for O Baldock
Environmental Services:

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

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working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Environmental Services**

Decision No: D130142MEM

Date: 26th November 2013

Decision(s) and Reason(s)

Plastic Bottle Collections - Tender Results

**LGA 1972 Sch 12A Paragraph 3 - Financial or business affairs of
any particular person**

**(Report of Director of Street Scene and Leisure)
(Annex 1)**

**The report gave details of the result of the tendering process
associated with the provision and servicing of Plastic Bottle
Recycling Banks at the Council's recycling bring sites.**

Following consideration by the Local Environmental Management
Advisory Board, the Cabinet Member for Environmental Services
resolved that:

The contract for the plastic bottle recycling collection service be awarded
to Countrystyle Recycling Limited.

Reasons: As set out in the report submitted to the Local Environmental
Management Advisory Board of 26 November 2013 (contains exempt
information)

Signed Cabinet Member for O Baldock
Environmental Services:

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 29 November 2013

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working days after publication unless it is called in.